



Center for Professional Development

www.nnu.edu/cpd

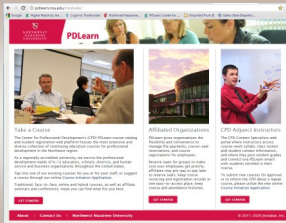
REGISTERING FOR A COURSE

We can work with you to achieve your professional development goals.

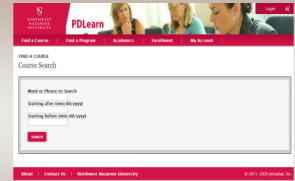
Complete the following steps to register for a course

If you have technical difficulties, please view the tutorials located on NNU's Resources page or contact Cheri Severson at NNU 208-467-8545 or cseverson@nnu.edu

URL: <http://pdlearn.nnu.edu/modules/>
Under 'Take a Course', click on 'Get Started' Login to PDLearn



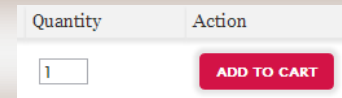
Hover over 'Find a Course'
Click on 'Search a Course'
Enter course offering code (example: EDID53703)
Click on the course offering code (in green)



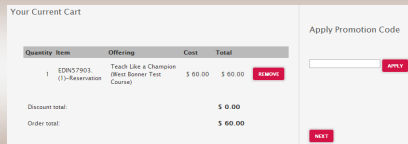
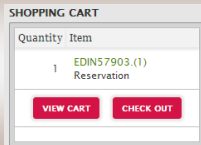
Under the Section information, find your seat group. click the 'Register' button.



Click in 'Quantity'.
Type the number of seats.
click 'Add to Cart' to place order in your cart.



Click 'Check Out'



Click 'Next'



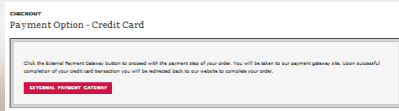
Your payment options



Click 'Next'



Credit Card: Enter External Payment Gateway. pay for course.



*Please Note: You must click the button in order to complete the transaction.

